

Sub-metering application

Water Corporation office use only			
Account number:			
File number:			
BuilderNet ID:			
Your details (Accounts will be issued using these details)			
Company name:		Contact name:	
Address:			
Phone/ mobile:			
Email address:			
Owners details			
Owners name:			
Address:			
Phone/mobile			
Property details			
Lot numbers(s):		House number(s):	Number of floors:
Street name:		Suburb:	
Property description:			
Number of units:		Unit numbers where meters are to be installed	
Building completion date (supply & install only):			
Water Corporation to supply and install Sub-meters? Complete the questions on the following page	Yes	<input type="checkbox"/>	No <input type="checkbox"/>
Water Corporation to replace existing private Sub-meters? (For pre-existing developments only) Complete the questions on the following page	Yes	<input type="checkbox"/>	No <input type="checkbox"/>

Our Guide on Sub-metering arrangements provides further information and can be found at: watercorporation.com.au/home/builders-and-developers/building/new-water-services/water-supply-services

Prior to submitting your application, please complete the attached checklist.
For Sub-meter layout requirements please refer to the Sub-meter arrangement diagram.

Conditions

I acknowledge that if the Sub-meter is unable to be installed at the first attempt, a new application shall be submitted which will incur the appropriate fees.

I have read and acknowledge and agree that the approval of this application and provision of a service will be subject to the Standard terms and conditions.

Print Name: _____ Signature: _____

Date: ____/____/____

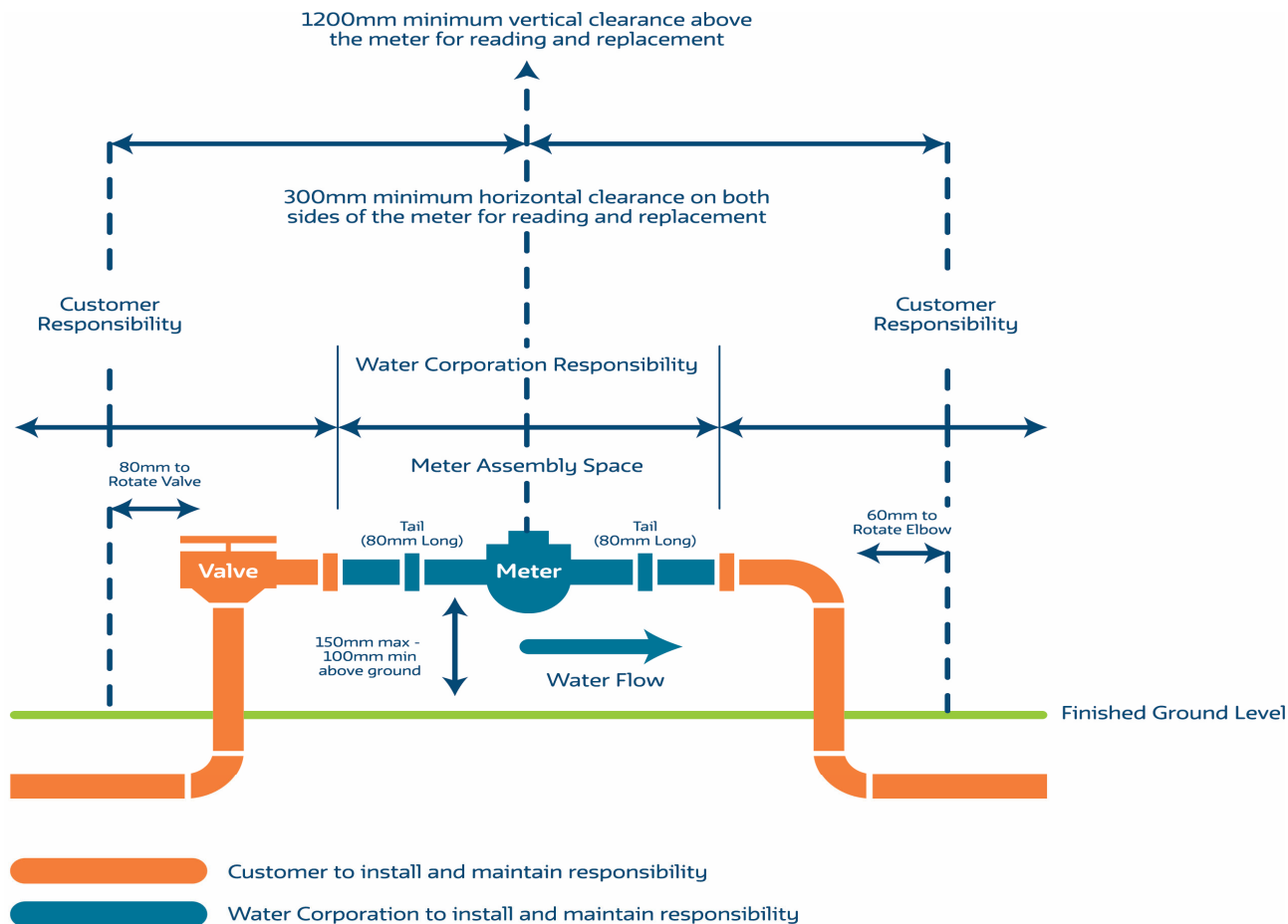
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Please complete all questions and attach evidence where required		YES	NO
1	Is the property strata titled? <i>If the property is for commercial units, they must be strata titled.</i>	<input type="checkbox"/>	<input type="checkbox"/>
2	Is this development a newly created Stata scheme? <i>If yes, please skip question 3. If no, please answer the below question.</i>	<input type="checkbox"/>	<input type="checkbox"/>
3	Is the Building completed? <i>Only apply for the Sub-meter/s when building is completed.</i>	<input type="checkbox"/>	<input type="checkbox"/>
4	Are all Sub-meters located at ground floor level? <i>We are unable to replace Sub-meters that aren't located at ground floor level.</i>	<input type="checkbox"/>	<input type="checkbox"/>
5	Are the Sub-meters 150mm above finished ground level? <i>If no, Customer to rectify. Sub-meters must be a minimum of 100mm and a maximum of 150mm above finished ground level (see Sub-meter arrangement diagram).</i>	<input type="checkbox"/>	<input type="checkbox"/>
6	Are any Sub-meters below finished ground level? <i>If no, please skip question 7. If yes, please answer the below question.</i>	<input type="checkbox"/>	<input type="checkbox"/>
7	Are the Sub-meters in a Water Corporation approved meter box? <i>If no, you will need to install a Water Corporation approved meter box</i>	<input type="checkbox"/>	<input type="checkbox"/>
8	Is there a gap of 300mm between internal pipework? <i>If not customer to rectify. A gap of approximately 300mm is required to accommodate the Sub-meter and two 80mm tails.</i>	<input type="checkbox"/>	<input type="checkbox"/>
9	Is Earthing wire attached to the meter assembly? <i>If yes, Customer has to arrange for a qualified electrician to rectify.</i>	<input type="checkbox"/>	<input type="checkbox"/>
10	Are any Sub-meters located behind locked gates or fences? <i>If no, please skip question 11. If yes, please complete the below question. Please note sub-meters cannot be located at the rear of properties where access through the building is required.</i>	<input type="checkbox"/>	<input type="checkbox"/>
11	For any Sub-meters located behind locked gates or fences, has a WAS Lock been fitted to allow 24 hours access to sub meters? <i>If no, Customer to fit a WAS Lock.</i>	<input type="checkbox"/>	<input type="checkbox"/>
12	Is the vertical pipework connecting the Sub-meter encased with brick paving or hard standing? <i>If yes, Customer to rectify.</i>	<input type="checkbox"/>	<input type="checkbox"/>
13	Are there any hazards or obstructions around any Sub-meters e.g., bushes, trees, retaining walls etc. <i>If yes, please ensure that this has been rectified and there is 300mm clearance all round. (See Sub-meter arrangement diagram).</i>	<input type="checkbox"/>	<input type="checkbox"/>
14	Is the vertical pipework the correct material, e.g., fittings to be copper, brass, or stainless steel. <i>If not, then Customer to replace. (Please refer to Sub-meter arrangement diagram)</i>	<input type="checkbox"/>	<input type="checkbox"/>
15	A plan is attached indicating each unit and location of the Sub-meter. <i>Failure to provide this information will result in your application being returned without being processed.</i>	<input type="checkbox"/>	<input type="checkbox"/>
16	Evidence of the pipework required to connect the Sub-meter is attached. <i>Please attach a photo to demonstrate the pipework is in place and ready for the Sub-meter to be installed/replaced. Failure to provide this information will result in your application being returned without being processed.</i>	<input type="checkbox"/>	<input type="checkbox"/>

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Sub-meter arrangement diagram

The below diagram shows the internal plumbing arrangement that is required to be in place in order for the Corporation to install the Sub-meter and tails.



NOTE:

- The Corporation is only responsible for the tails and meter.
- As a safety requirement, bridging cable (earthing strap) must be able to be attached onto the vertical copper pipe on both ends of the meter assembly.
- No branch or fittings are to be connected within one metre (1,000mm) from valve.
- Vertical pipework needs to be spaced to fit a standard 20mm meter and two 80mm long tails.
- Vertical pipework is not to be set in concrete, brick paving, bitumen etc, as some flexibility in the pipework is required for meter replacement.
- Water Corporation personnel must have access to the meter assembly at all times.
- PVC and/or MDPE (plastic) fittings or pipe, if used, must be at least 225mm below ground level.

The clearances shown are required to facilitate meter reading and/or replacement when required. This is a requirement under *Water Services Regulations 2013*.

